

# 23<sup>rd</sup> ANNUAL AUCTION – April 16th, 2016

### **Donor Information (please print or type)**

Date:	
Business/Individual Name:	
Contact Person & Title:	
Mailing Address:	
Phone Number:	
E-Mail Address:	
MPS Member Contact:	

#### **Donation Description**

Please describe the item(s) precisely. Be sure to include quantity, size, color, etc. Specify any restrictions on dates, and/or use. Feel free to attach a brochure, photo, website link, or other information, if available.

Item Description(s):	
Suggested Retail Value:	\$
Restrictions:	

#### **Please Check One of the Boxes Below**

Gift certificate enclosed	
Gift certificate or item WAS sent on	Date:
Gift certificate or item WILL BE sent on	Date:
MPS, please make a gift certificate	
Please have a representative pick up my donation on	Date:
Other:	

#### Signature

Donor Signature:	Date:
5	

Please return the top (white) copy of this completed form to MPS Please mail to: Multnomah Playschool, Auction Procurement, **P.O. Box 19001, Portland, OR 97280** Please save a copy of this form for your records.

## Thank you for your donation! TAX ID# 93-0423970